

**Work Session Meeting Minutes  
November 21, 2017**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Debbie Mahon, Vice President, Dan Mandolesi, Judy Coleman, and Dale Walton Jr., Mayor Harris, Nick Lodise and Mallory Menta.

**Councilmember's Absent:** none

**Other's in Attendance:** Solicitor Robert DeBias, Secretary Dorothy Omietanski, and Doug Edge

**Call to Order:** Mr. Wheeler called the meeting to order at 7:38 pm; all those present joined in the Pledge of Allegiance.

**Public Comment:** no comments

**Solicitor Report:**

- Snow Bids – The bids will be opened on December 4, 2018, and the contract will be ready to be signed on December 19, 2018. Mr. Lodise has received one call so far.
- Outfall Report – Mario distributed the outfall report. Ms. Mahon has received it but has not had a chance to review it.
- Jr. Council Member Program – Ms. Mahon received an essay from Sarah Omietanski which she read to council. Ms. Sarah Omietanski will be sworn in on December 4, 2018. Her term will run from December through May to coincide with the school year.
- EIT – Mr. DeBias reviewed the procedures for the special meeting to vote on EIT scheduled for November 28, 2018 at 7:30pm. First Mr. Wheeler should take public comment, after that council can discuss, then a motion can be made and must be second before council can discuss further if they choose. Ms. Omietanski will take role call for the vote.
- Budget – The budget was advertised on November 14, 2018 in the Courier Times.

**Fire Marshall:** No report

**Mayor:**

- Thank you – The Mayor received a thank you card from the Buckman family for the proclamation they received from the borough for their 100-year-old mother Joanne.
- Planning Commission Meeting – Mayor attended the meeting.
- Middletown Supervisor Meeting – Mayor attended the Middletown Township meeting last night to honor the EMS staff who saved a man's life.
- Honoring Veterans – The Mayor attended a dinner for 250 veterans hosted by Tina Davis. The Mayor took Mr. Romberger with him.

### **Streets:**

- Culverts – Mr. Mandolesi met with CVA regarding the culverts on Main Street. CVA explained that the repairs to the culverts are going to be very involved. The total cost to fix two of the worst culverts will be \$17,500 and that does not cover traffic control or engineering fees. The project should take 4 days to complete. PENNDOT did say they could fix the culvert; however CVA will do a better job that will last much longer. CVA plans to replace the footers, place a premade cement slab, and repave the blacktop. Mr. Wheeler will try to get PENNDOT to wave the permit fees. Ms. Coleman wanted to confirm that highway aid can be used to fund the project. Currently the borough has \$46,215 in the highway aid account. If the borough has a bad winter weather wise it will deplete the account of most of its funds.

**A motion made by Mr. Mandolesi seconded by Mr. Lodise to provide the amount of \$20,000 to be used to make repairs to two catch basins on Main Street by CVA; motion carries 7-0-0.**

- Sign at Fairview and Walnut – The sign at Fairview and Walnut is completely missing. A new sign and pole will need to be purchased.
- Lights – Two lights on Fairview and Walnut need to be replaced.

### **Borough Property:**

- Park Clean Up – Mark Boone did clean up the park for the tree lighting.

### **Personnel:**

- Ms. Mahon will be sworn in as the new Mayor of Hulmeville Borough on January 2, 2017 by Judge Baranoski sharply at 7:30pm.
- Storm Water Committee – Ms. Mahon told council they need to form a storm water, MS4, NPDES, floodplain committee. Ken Lynn is interested to be on the committee. Ms. Mahon is suggesting a few council members (not more than three) be a part of the committee as well.
- Councilmember Position – Ms. Mahon's council seat will need to be filled by the end of January. Mary Johnson said she would accept the position if they cannot find anyone else interested. Doug Harris has voiced some interest in becoming a council member. Mr. DeBias told council they should take public interviews on January 16, 2018 meeting. The position will be advertised on the borough website as well as in the borough newsletter.

### **Correspondence:**

- Meeting Dates 2018 - Ms. Omietanski distributed the meeting dates for next year. Mr. Clark has approved the Water Authority dates.
- The Borough News - Ms. Omietanski confirmed who would be receiving The Borough News for next year.

- New Computer – The computer is all set up. In order to transfer Quick Books to the new computer an update needed to be made. With the update we had to update the account to include an annual fee. For one year of Quick Books pro 2018 will cost the borough \$1,100.

### **Old Business:**

- Bank of America – Ms. Mahon received a scam letter that looks very official. It mentions that they are working with Microsoft and that there is something wrong with your account. She called Bank of America and they confirmed that it is a scam and they have been getting calls about this letter.
- Tree Lighting – Ms. Mahon received a donation for lights and decorations to be used on the tree this year in honor of police. The lights are blue and will be placed on the larger pine tree in the park. Ms. Mahon would like to extend an invitation to the State Police. Council also suggested she extend an invitation to the adjoining boroughs. Mayor Harris said he would contact the Mayors and have them pass along an invitation to attend the tree lighting.
- Act 537 Education Night – Ms. Menta invited Colette from BCWSA to attend the Water Authority educational meeting. She also reached out to DEP and they are not sure yet because they need to get approval to work after hours.
- RDA Grants – The grants should be awarded on December 15, 2017. The RDA has announced that they will be opening up the grants to Bristol Borough, Penndel, Langhorne Manor Borough and Langhorne Borough next year. The online gambling may decrease the revenue brought in by Parx which would reduce the amount they will issue in grant funds.

There being no further official business the meeting was adjourned at 9:16 pm; motion made by Ms. Walton seconded by Mr. Mandolesi.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary